

**Work Programme  
Business Support Overview and Scrutiny Committee**

**Policy framework documents: Performance Plan, Community Plan and  
Licensing Policy Statement**

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>	<b>Timescale</b>
Six monthly review of key business risks	Performance management	Joy Kirby	In accordance with paragraph 4.1 of the Council's Risk Management Strategy this report will present a six monthly review of the key business risks.	16 October 2008
Revisions to the Corporate Enforcement Policy	Policy development	Peter Tonge	This report recommends revisions to the Corporate Enforcement Policy.	16 October 2008
Housing revenue account	Performance management	Mick Hayward	Quarterly reports.	Commencing December 2008
Capital and Revenue Budget initial proposals	Budget scrutiny	Mick Hayward	To consider the initial budget proposals prior to consideration by the Overview and Scrutiny Committee.	9 December 2008
English Heritage sites/castles	Performance management	Simon Curtis	Requested on 16 October.  Officers requested to investigate ways of funding the English Heritage sites including the castle setting out options and consequences.  Item previously added to the Community Services work programme - addressing options for the long term conservation and management of Rochester Castle.	9 December 2008
LSP outcomes and targets	Policy development	Stephanie Goad	Report on future scrutiny of LSP outcomes and targets.	To be agreed

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New Civic HQ Task Group	Scrutiny	Rosie Gunstone	To monitor progress and spend on the move to Gun Wharf.	To be agreed
Report of Energy Conservation Task Group	Scrutiny	Rosie Gunstone	To investigate practical ways to reduce the Council's energy consumption and report back.	To be agreed

**Forthcoming meetings:**

4 September 2008, 16 October 2008, 9 December 2008, 3 February 2009, 17 March 2009

**Items considered at previous meetings:**17 July 2008

- Audit Commission report on Strategic Housing
- Capital Budget Monitoring (2008/09)
- Housing Revenue Account Capital Programme
- Local Area Agreements update and next steps
- Performance Plan indicators (2007/08)
- Revenue Budget Monitoring (2008/09)

12 May 2008

- Local Area Agreements (LAA)